

## **Waste Management Plan for Short-Let Rented Accommodation**

In Terms of Subsidiary Legislation 409.24 – Tourism Accommodation Regulations

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**Warning to Licensee/Operator:** Any false statements, misrepresentation, or concealment of material fact in this form or in any document presented may constitute an offence and may lead to refusal, suspension, or revocation of any license and to administrative, civil, and/or criminal consequences at law.

**Data Protection Statement:** Personal information provided in this form is protected under the Data Protection Act (Chapter 586 of the Laws of Malta). The Malta Tourism Authority will process your personal data in accordance with the provisions of the Data Protection Act for licensing, compliance, and related administrative purposes, and to comply with the Authority's legal obligations. For further information about how your data is processed and your rights, please consult the Authority's privacy notice or contact the Data Protection Officer at [dataprotection.mta@visitmalta.com](mailto:dataprotection.mta@visitmalta.com).

### **Purpose:**

**The purpose of this Waste Management Plan is to detail the waste management practices to be implemented by the Licensee and/or Operator, with the aim of minimising waste generation, promoting reuse and recycling, ensuring compliance with local regulations, and maintaining cleanliness and environmental standards, particularly in the external and surrounding areas of the Unit.**

**1. Property Details:**

- Name of Property:\* \_\_\_\_\_
- Number of Property:\* \_\_\_\_\_
- Address:\* \_\_\_\_\_  
\_\_\_\_\_
- Locality:\* \_\_\_\_\_
- Local Council:\* \_\_\_\_\_
- Postcode: \_\_\_\_\_
- MTA License Number:\* (if applicable) \_\_\_\_\_
- Licensee and/or Registered Operator Name and Surname:\* \_\_\_\_\_

**2. Property Description:**

<b>Classification</b>	(tick one option)
Studio	<input type="checkbox"/>
Apartment	<input type="checkbox"/>
House	<input type="checkbox"/>
Villa	<input type="checkbox"/>
Farmhouse	<input type="checkbox"/>

- Maximum Guest Capacity:\* \_\_\_\_\_
- Does the premises form part of a condominium?
  - Yes
  - No
- If 'Yes', how many units are there in the condominium?  
\_\_\_\_\_

**3. Waste Generated:**

- Describe the type of waste expected to be generated:  
\_\_\_\_\_  
\_\_\_\_\_

**4. Waste Reduction Measures:**

- What reduction measure/s will you promote to minimize waste?  
\_\_\_\_\_  
\_\_\_\_\_

**5. Waste Segregation Procedures:**

- Specify how waste is separated:

**a) By Guests:**

**and/or**

- Separate waste into designated bins
- Follow signage provided inside the property

**b) By Staff/Cleaners:**

\_\_\_\_\_  
\_\_\_\_\_

**6. Storage of Waste:**

- Where will waste be stored?

Location of internal waste bins

Location of external waste storage area

Other: (please specify) \_\_\_\_\_

**7. Collection and Disposal Arrangements:**

- How shall waste be disposed of?

Waste shall be disposed of through the national waste collection service applicable to the locality

Waste shall be disposed of through a Private Waste Collector

Private Waste Collector is the same entity that is contractually responsible for both waste collection and cleaning services

Other: (please specify)

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***If a Private Waste Collector is selected, please provide details of collector.***

**8. Guest Information and Awareness:**

- Guests shall be provided with waste disposal instructions through:

Welcome Booklet

QR code linking to local recycling guidance

House Rules

Digital Guest Guide

Information Notice Displayed in Property

Other: (please specify)

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**9. Staff Responsibilities:**

Define who is responsible for:

- Monitoring waste segregation
  - Disposing of waste
  - Maintaining records
  - Updating the Waste Management Plan
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**10. Emergency Procedures:**

Describe how spillages, overflowing waste bins, or missed waste collection will be addressed promptly:

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**11. Declarations:**

General (tick all):\*

- I/We declare that I/we have read and understood the ‘Warning to Licensee/Operator’ in this Application Form;
- I/We declare that the statements and information provided in or with this application are true, accurate and complete to the best of my/our knowledge and belief, and acknowledge that making a false declaration or submitting false documentation may constitute an offence and may lead to refusal, suspension or revocation of any license and/or to administrative, civil and/or criminal consequences according to law;
- I/We declare that I/we have read and understood the Data Protection Statement in this application form and consent to the processing of personal data for the purposes stated therein;
- I/We declare that I/we have read and understood Subsidiary Legislation 409.24;

- I/We declare that I/we shall endeavour to monitor our licensed Short-let Rented Unit to ensure that waste management practices are in line with national regulations and that no nuisance is caused to the surrounding community;
- I/We understand that this waste management plan does not prejudice, limit, or override any obligation arising under any other applicable legislation, regulation, including but not limited to any regulation made by the Environment and Resources Authority (ERA) or any direction given by it, or by any other competent authority or entity exercising jurisdiction over waste management, environmental protection, or public health in Malta;
- I/We understand that I/We take full responsibility for ensuring compliance with all such regulations and directions, whether or not they are specifically referenced in this Plan, and acknowledge that the approval or acceptance of this Plan by the Malta Tourism Authority does not constitute confirmation of compliance with any other regulatory requirement.

**Signature of Licensee and/or Operator:**

- Signature of Licensee and/or Operator:\* \_\_\_\_\_
- Signatory's Full Name and Surname:\* \_\_\_\_\_
- Identity Card Number:\* \_\_\_\_\_
- Date:\* \_\_\_\_\_